



Farmers Market

Vendor Profile

For more information on the Farmers Market Program, visit www.cityofboston.gov/food/farmers

VENDOR INFORMATION

Name of

Business:

Name of Owner:

(if different from above)

Address:

Federal ID #:

Phone:

Fax:

Email:

Website:

MARKET STAFF INFORMATION

Staff 1 Name:

Staff 2 Name:

Contact

Information:

(if different from above)

Contact

Information:

(if different from
above)

Address:

Address:

Phone:

Cell:

Phone:

Cell:

Email:

Email:

GENERAL PRODUCT INFORMATION (Note all that apply)

We will be selling local, farm fresh and uncut, produce, honey, and/or maple syrup (EXEMPT)

We will be selling local, farm fresh product that require either refrigeration or freezing
(**ex:** eggs, chicken, meat products)

We will be selling *only* locally caught, day-boat, fish and/ or crustaceans

We will be selling farm fresh processed foods (**ex:** cheeses, jams, pies)

We will be selling locally sourced and produced processed and/ or packaged foods

We will be selling non-food related items or services (**ex:** cutting boards, knife sharpening)

We will be attending the market as a non-vendor community partner (**ex:** Bikes not Bombs)

SUBMISSION

Submit this form and all
required attachments
in person or by fax to:

City of Boston, Mayor's Office of Food Initiatives
Boston City Hall, Room 708 | Boston, MA 02201-2024
617-635-3717 (phone) | 617-635-3496 (fax) | Kelly.Wiener@boston.gov

SUBMISSION	
Submit this form and all required attachments in person or by fax to:	City of Boston, Mayor's Office of Food Initiatives Boston City Hall, Room 708 Boston, MA 02201-2024 617-635-3717 (phone) 617-635-3496 (fax) Kelly.Wiener@boston.gov



Farmers Market

Vendor Profile

For more information on the Farmers Market Program, visit www.cityofboston.gov/food/farmers

MARKET STALL INFORMATION (Note all that apply)

- ☐ Hairnets or hair restraints (hats) will be worn by our staff
- ☐ Disposable gloves will be worn by our staff
- ☐ Product requires temperature control. Mechanical freezer or refrigeration is required; to apply for a waiver from this provision, contact the Inspectional Services Department, health division directly.
- ☐ Food products are sold by weight; I will have sealed scale on site
- ☐ Processed foods will be properly packaged and labeled
- ☐ Food Protection: detailed below are the measures we will take to protect food from contamination:

- ☐ Garbage & Rubbish: including who is responsible for picking up trash at the market, and where that trash is disposed of, including what company picks it up and how often

- ☐ Food Sampling (requires pre-approval)

List type of foods to be sampled:

List type of utensils and equipment that will be used in the sampling process:

Specify where you will position a hand-washing station in your booth:

Please include ServSafe Certification of those administering the sampling:

SUBMISSION

**Submit this form and all
required attachments
in person or by fax to:**

City of Boston, Mayor's Office of Food Initiatives
Boston City Hall, Room 708 | Boston, MA 02201-2024
617-635-3717 (phone) | 617-635-3496 (fax) | Kelly.Wiener@boston.gov



Farmers Market

Vendor Profile

For more information on the Farmers Market Program, visit www.cityofboston.gov/food/farmers

SCHEDULE

For which of the following markets have you been approved by the individual market manager to vend

FARMERS MARKET	DAY OF WEEK	EXPECTED FIRST DAY VENDING AT MARKET (not market's opening day)	NEIGHBORHOOD MARKET (Y/N)
<input type="checkbox"/> <i>Ex: Copley Market</i>	<i>Tuesdays</i>	<i>June 23, 2014</i>	<i>No</i>
<input type="checkbox"/> Allston: N. Harvard	Friday		
<input type="checkbox"/> Allston: Union Sq.	Saturday		
<input type="checkbox"/> Ashmont/Peabody Square	Friday		
<input type="checkbox"/> Beth Israel	Wednesday		
<input type="checkbox"/> Boston Medical	Friday		
<input type="checkbox"/> Boston Public Market (Seasonal)	Wednesday		
<input type="checkbox"/> Bowdoin Geneva	Thursday		
<input type="checkbox"/> Charlestown	Wednesday		
<input type="checkbox"/> Codman Square	Saturday		
<input type="checkbox"/> Copley Market	Tuesdays		
<input type="checkbox"/> Copley Market	Fridays		
<input type="checkbox"/> Dewey Square	Tuesday		
<input type="checkbox"/> Dewey Square	Thursday		
<input type="checkbox"/> Dorchester Winter Market	Sunday		
<input type="checkbox"/> Dorchester House	Tuesday		
<input type="checkbox"/> Dudley Square	Thursday		
<input type="checkbox"/> East Boston	Thursday		
<input type="checkbox"/> Egleston	Saturday		
<input type="checkbox"/> Fields Corner	Saturday		
<input type="checkbox"/> Jamaica Plain Bank of America	Tuesday		
<input type="checkbox"/> Jamaica Plain Bank of America	Saturday		
<input type="checkbox"/> Jamaica Plain Loring-Greenough House	Thursday		
<input type="checkbox"/> Mattapan	Sunday		

SUBMISSION

Submit this form and all required attachments in person or by fax to:

City of Boston, Mayor's Office of Food Initiatives
Boston City Hall, Room 708 | Boston, MA 02201-2024
617-635-3717 (phone) | 617-635-3496 (fax) | Kelly.Wiener@boston.gov



Farmers Market

Vendor Profile

For more information on the Farmers Market Program, visit www.cityofboston.gov/food/farmers

<input type="checkbox"/>	Mission Hill: Roxbury Crossing	Tuesday		
<input type="checkbox"/>	Mission Hill: Brigham Circle	Thursday		
<input type="checkbox"/>	Northeastern University	Wednesday		
<input type="checkbox"/>	Prudential	Thursday		
<input type="checkbox"/>	ReVision Urban Farm Stand	Thursday/Friday/Saturday		
<input type="checkbox"/>	Roslindale	Saturday		
<input type="checkbox"/>	South Boston	Monday		
<input type="checkbox"/>	SoWa	Sunday		
<input type="checkbox"/>	West Roxbury	Sunday		
<input type="checkbox"/>	Other: _____			

FEE SCHEDULE

Option #1 – Standard \$100/Market		Option #2 – Stackable permits \$250/3 Markets (1 must be a Neighborhood Market) \$250/4 Markets (2 must be Neighborhood Markets) \$250/5 Markets (2 must be Neighborhood Markets)	
TOTAL NO. OF FARMERS MARKET	NO. OF UNDERSERVED/ NEIGHBORHOOD MARKETS	COST PER PASS OR PER MARKET	SUBTOTAL
Ex: 10 Markets	4 Neighborhood Markets	2 Seasonal Passes	\$500.00

SUBMISSION

Submit this form and all required attachments in person or by fax to:	City of Boston, Mayor’s Office of Food Initiatives Boston City Hall, Room 603 Boston, MA 02201-2024 617-635-3717 (phone) 617-635-3496 (fax)
--	---



Farmers Market

Vendor Profile

For more information on the Farmers Market Program, visit www.cityofboston.gov/food/farmers

REQUIRED DOCUMENTS

Attach to this application

<input type="checkbox"/>	List of any other local farms whose EXEMPT product you will be vending; note the city, state & address of each farm
<input type="checkbox"/>	Copy of ServSafe certificate (if required)
<input type="checkbox"/>	Copy of Allergen certificate (if required)
<input type="checkbox"/>	Copy of Permits: city, state, federal, USDA (if required)
<input type="checkbox"/>	Copy of Business Certificate
<input type="checkbox"/>	Date of most recent inspection of your scale.
<input type="checkbox"/>	Food Demonstration & Sampling Request(s) may be updated 10 business days prior to event (date & vendor specific)
<input type="checkbox"/>	Garbage & Rubbish Removal Plan (if separate from application)
<input type="checkbox"/>	Check, made payable to City of Boston, for: \$_____

SUBMISSION

**Submit this form and all
required attachments
in person or by fax to:**

City of Boston, Mayor's Office of Food Initiatives
Boston City Hall, Room 603 | Boston, MA 02201-2024
617-635-3717 (phone) | 617-635-3496 (fax)